

ELECTRONIC DEVICE BORROWING AGREEMENT

Brownsville Public Library System CONDITIONS OF USE

1. The Electronic Device Borrowing Agreement form must be read and signed at the Public Computing Center by the borrower and/or parent/legal guardian before the iPad is checked out, indicating agreement with current policies and restrictions.
2. iPads may be borrowed for use by library patrons that have a valid Brownsville Public Library card with no fines.
3. All patrons must show proof of an approved valid photo identification upon completing the Electronic Device Borrowing Agreement which must be approved by a supervisor and a valid Brownsville Public Library Card with no fines to borrow an iPad. The address on the photo identification must match the address on the library account. If not, a patron cannot check out an iPad.
4. iPads **may not be removed** from the library.
5. Overnight loans and use outside the library are not permitted.
6. The loan period is three hours or until fifteen minutes before closing, whichever is first.
7. The iPad, sync cord and the iPad charger must be returned to a staff member at the Public Computing Center at the end of the loan period. An overdue fine of \$5.00 per hour will be charged regardless if the electronic equipment is late by a full or partial hour.
8. Please note that iPads are available on a "first-come, first-serve basis."
9. iPads may not be placed on hold or renewed.
10. The iPads are pre-loaded with a suite of applications, but users may sync additional data and applications, with the understanding that all data will be wiped and replaced with the standard preloaded applications when the iPad is returned to the Public Computing Center.
11. The Brownsville Public Library is not responsible for any loss of data or personal information as a result of borrowing an iPad.
12. Users are asked to report any problems experienced with the iPad during their borrowing period.
13. Patrons are to remain present while library staff checks equipment for damages. When the iPad, sync cord and its charger are verified to be returned on time and in good condition, the item will be checked in.
14. If any damages are present, the damages will be assessed by library administration, and the patron will be notified of damage or replacement cost. Damages to an iPad may reach a maximum of \$700.00 depending on the damage.
15. Removing the iPad from the Main Branch Library or failure to return an iPad to the Public Computing Center 15 minutes prior to the library building closing will result in the library declaring the item stolen. The library will proceed to notify the Brownsville Police Department and post the full replacement cost of \$700.00 and any accrued late fees to the patron's and/or parent/legal guardian's account.
16. The library will not accept replacement iPads or iPad chargers purchased by patrons.
17. Violation of the terms of the Electronic Device Borrowing Agreement form may result in loss of lending privileges.

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CONDITIONS OF USE

I understand that I am fully responsible for this borrowed electronic device, and for its safe and timely return to a Library staff member at the Public Computing Center of the Brownsville Public Library. If the electronic device is damaged, lost or stolen, or its charger is missing, or late fees incurred, I understand that I am responsible for all the applicable charges. My signature, below, indicates that I have read, I understand, and I agree to the Conditions of Use listed in this Electronic Device Borrowing Agreement. I agree to return the electronic device by the due date and time.

Borrower's Name _____ Date: _____
Please Print

Signature of Borrower _____

Library Card Number 4112900 _ _ _ _ _

Supervisor Signature _____ Date: _____

Parent or Legal Guardian Name _____ Date: _____
Please Print

Signature of Parent or Legal Guardian _____

Library Card Number 4112900 _ _ _ _ _

Supervisor Signature _____ Date: _____