



**NOTE:**

- All inspections require permit to be posted with the address visible at all times. Portable restroom must be on site.
- Premises must be kept clean at all times free of trash and debris.
- **APPROVED PLANS SHALL BE PRESENT AT THE JOB SITE DURING ALL INSPECTIONS EXCEPT TEMPORARY CONSTRUCTION POWER POLE (T-POLE) OR WORKING CLEARANCE**
- A \$75 Re-Inspection Fee will be imposed on a failed inspection.

Timeline of Inspections		Permit Required	Request Inspection When:	What Inspector Looks for:
<b>Groundwork</b>	<b>1. Temporary Construction Power Pole Inspection</b>	Electrical Permit	As soon as ready	-Ground Rod -Wiring Installed Correctly -Bracing -20 amp breaker & GFCI receptacle
	<b>2. Underground Plumbing Rough-In Inspection</b>	Plumbing Permit	Once underground or under slab plumbing is in place, but before rebar is placed.	-Sewer line must be pressurized with water as per code requirements
	<b>3. Foundation Inspection</b>	Building Permit	Foundation forms/reinforcement steel is in place and before pouring of concrete.	-check required setbacks -depth of footings, pest control, rebar installation per plans, 6 mil poly, beams (clear of water, fill or debris) -grid need to be tied to beam steel/rebar -all rebar needs to be placed on chairs
<i>Erection of Structure: Structure needs to be completed.</i>				
<b>Rough-In</b>	<b>4. Mechanical Inspection</b>	Mechanical Permit	Before framing inspection and before walls are covered	-mechanical ductwork in place -refrigerant lines in place, insulated, and protected
	<b>5. Electrical Inspection</b>	Electrical Permit		-Number of outlets and circuits as per Ordinance (Required home runs, Bonding, GFI's for Kitchen Islands and Restrooms)
	<b>6. Plumbing Wall-Up Inspection</b>	Plumbing Permit		-All lines need to be tied to structure and pressurized as per plumbing codes -ensure exhaust vents exit building -water meter must be installed
<p><i>Before you call for a Framing Inspection:</i></p> <p><i>Option 1: Ensure that you have PASSED Mechanical, Electrical and Plumbing Wall Up Inspections (three tan tags) <b>MUST KEEP FOR YOUR RECORDS</b></i></p> <p><i>Option 2: Call for Mechanical, Electrical, Plumbing Wall Up and Framing Inspection to be done all at once; If one or more of the following inspections fail (Mechanical, Electrical, or Plumbing), the Framing Inspection will be cancelled.</i></p>				
	<b>7. Framing Inspection</b>	Building Permit	After rough-in inspections have passed and all framing is in place and matches approved plans	-Metal reinforcement as per engineer plans (hurricane ties, straps, boots) -purlins, anchorage -headers -size of structural members (studs, joists, rafters, joist hangers or engineered beams) -moisture control membrane -ventilation -windows in place, heights -poly seal -all roof loads land on a wall or beam
<b>a) Structural Steel Frame Buildings: Submit Structural Inspection Report by Licensed Engineer to Building Permitting Office</b>				
	<b>8. Fire Wall Inspection (Multi-Tenant Buildings)</b>	Building Permit	After framing inspection has passed and insulation is installed	-Constructed as per approved plans and all penetrations fire sealed
	<b>9. Insulation Inspection</b>	Building Permit	After framing inspection has passed and insulation is installed	-must comply with minimum IECC requirements
	<b>10. Working Clearance Inspection</b>	Electrical Permit; <a href="#">Working Clearance</a> form must be in file to release power.	After cover plates, lighting fixtures, land switches, plugs and service is installed	-no wires to be energized are exposed -meter box & main disconnect -two ground rods, six feet apart -proper grounding and bonding
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<b>Final</b>	<b>11. Final MEP Inspections</b>	Mechanical Permit Electrical Permit Plumbing Permit	After all mechanical, electrical, plumbing work is complete and working clearance/electrical service is provided.	-Inspector will do final walk-thru checking fixture installation, plumbing apparatus installation and HVAC furnaces
	<p><i>Before you call for a Final Inspection:</i>  <b>Option 1:</b> Ensure that you have <b>PASSED Final MEP Inspections (three green tags) MUST KEEP FOR YOUR RECORDS</b>  <b>Option 2:</b> Call for <u>Final Mechanical, Electrical, Plumbing and Building Inspections</u> to be done all at once; If one or more of the following inspections fail (Mechanical, Electrical, or Plumbing), the Final Building Inspection will be cancelled.</p>			
	<b>12. Final Building Inspections</b>	Building Permit	All work is done.	-Driveway -ROW / sidewalk -Parking striping & signs -Interior doors and hardware -if stairs are provided, adequate handrails, guardrails -no debris / trash on site -overall accessibility -overall check of MEP systems
<i>The following inspections can be called in any order</i>				
<b>Certificate of Occupancy</b>	<b>13. Fire Department Report</b>	Building Permit	As soon as ready	-Exits -Exit Signs -Fire Extinguishers -Sprinkler System / Alarm -Turn around if applicable -Driveway Width, Curve Radii
	<b>14. GMS Trash Refuse</b>	Building Permit	As soon as ready	-Proper Dumpster Location -Dumpster Enclosure is Built as per GMS Specification Sheet
	<b>15. Landscaping</b>	Building Permit	As soon as ready	-Proper Tree Location -Tree Types -Shrubs -Irrigation System or Hose Bibb Location
	<b>16. Engineering</b>	Building Permit	As soon as ready	-Grading and Drainage -Detention Pond
	<b>17. Health (food related)</b>	Building Permit	As soon as ready	-Kitchen Equipment -Layout matches approved plans -Room Finish
<ul style="list-style-type: none"> <li>This list is for reference only and is not all inclusive. Inspections must comply with City adopted codes.</li> </ul>				